

MDE – PSA Announcement and Information LISTSERV

A new MDE-PSA Announcement and Information LISTSERV is now available to distribute general Charter School announcements.

The Public School Academies Unit will use the MDE-PSA LISTSERV to expand communication to administrators, building principals, teachers, parents, and community members – virtually any interested party who would like to receive current Charter School information.

To join the LISTSERV, all that one must do is:

- 1.) Send an email message to LISTSERV@LISTSERV.MICHIGAN.GOV
- 2.) In the subject field, type SUB MDE-PSA. Please note the space between SUB and MDE-PSA
- 3.) In the message body, type SUBSCRIBE MDE-PSA Your Name
Be sure to type **Your Actual Name** in the above line with your name.
For example, SUBSCRIBE MDE-PSA John Doe.
Send E-mail.

You should receive an email from LISTSERV asking you to reply to the message to complete your subscription. The purpose of this email is to confirm your request to be added to the list. You will then receive a second email notifying you that you have been added to the MDE-PSA LISTSERV that will also include information on how to use the LISTSERV service. You may unsubscribe from the list at any time by sending a "SIGNOFF MDE-PSA" command to LISTSERV@LISTSERV.MICHIGAN.GOV.

Please pass along this information to colleagues that may be interested in joining the list. If you have any difficulty in subscribing, please send an email to sidelk@michigan.gov.